



24th August 2021

Dear Parents and Carers,

I'd firstly like to say that I hope you are having a wonderful summer holiday, I cannot believe how quickly it has flown. Myself and the rest of the team are looking forward to welcoming you all back on Monday September 6th 2021. I'd also like to thank you for your support over last year which has been the most unpredictable and unusual year I have known in school.

Entrances to school

The two EYFS classes are to use the separate nursery gate.

Start and end of the school day

We are removing the staggered start and end of the school day. We are therefore returning to our usual start time of drop off at 8.35 am and register at 8.45am and our end time of 3.15pm.

You should drop off your child and pick them up in the following places:

Teacher and year group	Drop-off	Pick-up
EYFS 1 (nursery)	EYFS path and nursery entrance	EYFS path and nursery entrance
EYFS 2 (reception)	EYFS path and reception entrance	EYFS path and reception entrance
YEAR 1 (Miss Kendall)	Main playground at the front of school	KS1 playground at the back of school
YEAR 2 (Mrs Johnson)	Main playground at the front of school	KS1 playground at the back
YEAR 3 (Mrs Milner/Mrs Martin)	Main playground at the front of school	Main playground at the front of school
YEAR 4 (Mr Haynes)	Main playground at the front of school	Main playground at the front of school
YEAR 5 (Miss Chantler)	Main playground at the front of school	Main playground at the front of school
YEAR 6 (Miss Hanby)	Main playground at the front of school	Main playground at the front of school

Breakfast Club

We are planning to ensure Breakfast Club will be back up and running from September 13th. It will begin as it did pre-pandemic at 7.35am and be held until 8.40am as the children make their way to class. Breakfast club can be booked as needed.

The school day

Classrooms are back to normal and children are no longer in rows. Face to face school assemblies will be reinstated (although these may be staggered at first) and your child is to eat their lunch in the hall as they did pre-pandemic (again, this may be staggered initially). Children will be allowed to mix with children from other year groups, but only where necessary. Break times are planned to be split into EYFS, KS1 and KS2 as they were pre-pandemic. If your



child rides a bike or scooter to school this is allowed, and they can be parked in the bike shelter. Please do not let your child ride a bike or scooter once on the school grounds.

Extra-curricular activities

We aim for extra-curricular activities and after school clubs to be reinstated in the autumn term. Further details on when these will take place and which activities are available will be shared early this half term.

P.E.

After a great deal of thought we have decided that children should still come into school on their PE day in their PE kits. This has been brilliant at saving us time and helped ensure that all children get a prompt start to the lesson. We also lose less uniform.

Equipment

All equipment is back in classrooms and shared amongst pupils as it would be normally. Bags are allowed back into school. Children will be allowed to bring a water bottle into school, no juice please. PPE is still available for staff and pupils to wear in school, as needed.

Hygiene

Hygiene is still of real importance and children will be reminded of this regularly. Your child will still be asked to clean their hands for 20 seconds at regular points during the day – this will include before and after breaks and lunch. Posters to remind children about handwashing and to use hand sanitiser will be on display in every classroom. Additional hand sanitiser units will remain around school to help with this. Outside units can continue to be used by parents and carers where necessary.

Risk Assessment and Outbreak Management

I will post an updated Risk Assessment and Outbreak Management plan on the website before we return to school. This will contain detail of the actions we will take in the event of an outbreak of COVID 19 at school.

Curriculum

Before the end of term your child's last teacher used assessments to identify any gaps in knowledge and their new teacher has and will continue to adapt the curriculum to ensure that your child receives the best possible support in school. Class teachers will update homework and reading information at the beginning of term. If you have any questions about the support, you can give your child at home, please don't hesitate to ask your child's teacher.

Communication

Please continue to communicate with school via phone, email or Dojo– these are the best and most effective ways of contacting us. Communication in person is now allowed in school, but we please ask that any parent coming into reception wears a mask or a visor (unless medically exempt) and we will be limiting the number of parents and carers in reception at any one time to 2. Medical records for children have been moved to their new areas, it is important you communicate any updates to these with school as soon as possible.

We aim for parent's evenings to resume as face-to-face meetings but will confirm nearer the time.





Cleaning

Classrooms will continue to be cleaned daily and a reactive cleaner is still onsite. Cleaning products remain available in all classrooms and teachers and teaching assistants will be cleaning surfaces throughout the day as and when necessary. Classrooms will continue to be well ventilated.

Ventilation

We will ensure that your child's classroom and communal areas of school will remain well-ventilated at all times.

Illness and positive cases of Covid-19

As per updated government guidance, we are planning to no longer use year group or class 'bubbles' within school (unless as part of an outbreak management plan). This being the case, if a child or member of staff tests positive for Covid-19, we plan that the whole class will not now be sent to isolate. Along with the positive case, only close contacts who are determined and contacted by NHS Test and Trace (working with the positive case to determine these) will need to isolate.

If your child has Covid-19 symptoms, however mild, you should not send them to school and follow public health advice – this will involve getting a PCR test. Any child showing symptoms of Covid-19 in school will continue to be sent home and should get tested.

Any member of staff or pupil who tests positive on a lateral flow test should not attend school and get a confirmatory PCR test. If this test is negative, then the member of staff or pupil can return to school.

Remote education

In line with government requirements, if your child has to isolate at home, then our remote learning offer comes into effect as it has done during lockdown. Your child will access the Purple Mash platform where work can be accessed, completed and returned. Work will closely match what is being taught in school.

Attendance

The updated government guidance is clear that all children are expected to attend school, this is mandatory. Where your child has to self-isolate and/or is awaiting a test, then this will be recorded as such and will be authorised.

I hope this information has been of use and provides you with a clearer picture of the more normal environment your child will be accessing in September. It goes without saying that if you have any queries, please contact us via info@ravenfieldprimaryacademy.com, via the Dojo app or via telephone on 01709 542678.

Thank you once again for your support over the last year and myself and the whole team look forward to working in partnership with all of you. I am determined that the impact of Covid on our children's education will be as minimal as possible and with your continued support I know that we can work together to ensure this is the case.

Kindest regards

Caroline Coates (Principal)

