



**Ravenfield Primary Academy**

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Our ref: LB/EBL

Thursday 5<sup>th</sup> September 2024

Dear Parent/Carer

### **Ravenfield Primary Academy Parent Governor Vacancies**

I am writing to inform you that Ravenfield Primary Academy has two Parent Governor vacancies.

Joining the Local Governance Committee as a Parent Governor offers you the opportunity to make a real contribution to the life and work of Ravenfield Primary Academy. Governors play a key role in the strategic leadership of the Academy and raising of standards. Being a Governor can be very rewarding and will provide you with the opportunity to work as part of a team and gain new skills. Please note that a very important duty of any Governor is regularly to attend meetings and you should be sure that you are able to do this before applying. It is not essential that you have prior experience as training and support is provided.

The Local Governance Committee meetings are held four times per year and there are usually three Raising Attainment and Curriculum (RAC) meetings per year. Meetings are generally held at 5.00pm and last for around 2 hours. Governors are also encouraged to make visits to the school and may attend school and Trust events as a representative of the Local Governance Committee.

Please note that within the Maltby Learning Trust, we have a shared Governance model which means that Ravenfield shares members of the Governing Committee with Maltby Redwood Academy. Within each of the 2 hour Local Governance Committee meetings, the business of both schools will be addressed. Parent Governors at Ravenfield automatically become Partnership Governors at Maltby Redwood Academy.

Governors are expected to commit to attending meetings and engage in training offered through Maltby Learning Trust. If you would like to know more about the role of a Governor, further information is available on the website [Maltby Learning Trust - Interested in Becoming a Governor?](#) Please be aware that Parent Governors are elected to view business 'through the eyes of parents' and, importantly, do not represent other parents of children attending the school.

If you are interested in becoming a Parent Governor, please complete the attached expression of interest form via the link <https://forms.office.com/e/KWbavWQQE2> by 9.00am on Thursday 26<sup>th</sup> September 2024. If we receive more nominations than vacancies, a ballot of Parents/Carers will need to be held. We would ask therefore that, as part of the form, you write a brief personal statement regarding what you can offer the Local Governance Committee. This will be circulated to all Parents/Carers in the event of a ballot. If you are unable to complete the form via the link, a paper copy is available upon request.

Please note that Maltby Learning Trust is committed to safeguarding and promoting the welfare of children and young people therefore all Governors are required to undergo a DBS check before being appointed.

If you have any queries about the role or if you wish to request further information, please contact Emma Black, Clerk to Governors on 01709 288 098 or email.

Yours faithfully

Mrs E M Buxton  
Chair of the Local Governance Committee

